



MOMBASA COUNTY PUBLIC SERVICE BOARD



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COMPLAINT FORM

Office use only

Serial Number:

1. Information for complainants

A complaint should only be lodged if you have been unable to resolve your issue informally. Complainant may be contacted and asked to provide additional information to support their complaint.

2. Personal details

Title	<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms.	<input type="checkbox"/> Miss	<input type="checkbox"/> Other
Name					
ID Number/Personal Number					
Gender	M	F	AGE:		

3. Contact details

Postal Address					
				Postcode	
Email address					
Telephone number					
Preferred contact method:	<input type="checkbox"/> Telephone	<input type="checkbox"/> Mobile	<input type="checkbox"/> Letter	<input type="checkbox"/> Email	

4. Complaint details

Have you lodged a complaint about this issue before?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If yes, when:	
Have you lodged your complaint to any other agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If yes, to whom:	